

EXHIBIT SPACE INFORMATION

Embassy Suites Franklin

Wednesday, March 26 – Friday, March 28, 2025

Company Information

Company Name: _____

Name to be listed on agenda and in booth: _____

Mailing Address: _____

City, State, ZIP: _____

Contact: _____ Title: _____

Telephone: _____ Website Link: _____

Email: _____

BOOTH SIZE includes 1 Badge 1 skirted table, 2 chairs, wastebasket, booth sign	QTY	EARLY BIRD (before 2/26/25)	Regular	Amount Due
8'x8' Without Power		\$625.00	\$675.00	
8'x8' With Power		\$720.00	\$770.00	
Additional Exhibitor Badges		\$200.00		
Reception Sponsor (Logo on marketing material)		\$500.00		
Golf Outing Sponsor		\$100.00		
Golf Outing Players		\$95.00		
Total Amount Due				\$

Sponsors that are taking advantage of the booth space will get first choice of booth assignment based on level of sponsorship and date of commitment to sponsor.

Preferred Booth(s) 1 st choice	2 nd choice	3 rd choice
Payment Information: <input type="checkbox"/> Charge credit card below <input type="checkbox"/> Send me an invoice		
<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Discover <input type="checkbox"/> American Express		
Card#		
Sec #	Exp. Date:	
Name on Card:		
Cards Billing Address:		
Amount Charged:	Signature:	

Make Checks Payable To:

ACTS
PO Box 644
Conway, AR 72033

Canceling before **2/26/25** will receive a refund, less a non-refundable \$100 deposit. No refunds will be issued after this date.

Charge will show ACTS NOW on statement.

Exhibitor Badges

\$200 per additional person

Primary Name

Company

Title

Mailing Address

City, State, ZIP

Phone

Email

Name

Company

Title

Mailing Address

City, State, ZIP

Phone

Email

Name

Company

Title

Mailing Address

City, State, ZIP

Phone

Email

Name

Company

Title

Mailing Address

City, State, ZIP

Phone

Email

Golf Outing Players:

\$95 per player

Player 1

Player 2

Player 3

Player 4

Player 5

Player 6

EXHIBIT HALL FLOOR PLAN

Please refer to floor plan on the event website (www.tennessee.damagepreventionsummit.com) and click on the “Exhibitors” tab. Indicate the first (3) booth choices on the registration form. If requested selections are not available, the next best space will be assigned. Sponsors will get first choice based on date confirmed.

EXHIBIT HALL HOURS

Wednesday, March 26

1:00 PM – 5:00 PM – Exhibitor Set up

5:00 PM – 6:30 PM – Hall opens with Reception

Thursday, March 27

7:00 AM – 6:00 PM – Exhibit Hall open

Friday, March 28

7:00 AM – 10:00 AM – Exhibit Hall open

10:00 AM – 12:30 PM – Exhibitor teardown

Hotel Room Information

A block of rooms has been reserved at Embassy Suites. Room rates are **\$174** per night. Reservations must be made by **February 23, 2025**, to receive this rate. Please call (615) 515-5151 or (800) 362-2779.

Inbound Shipping Information

Boxes cannot arrive **before 3/21/2025**

Shipping Address:

Embassy Suites by Hilton

Attn: Hotel Sales

TN Summit – March 26 – 28

820 Crescent Centre Dr

Franklin, TN 37067

Outbound – Pick-up must be scheduled by the carrier and all boxes should have labels.